

NWATA Student Senate By-Laws

Article I – Name

Name: The name of this organization will be the Northwest Athletic Trainers’ Association (NWATA) Athletic Training Student Senate.

Article II – Mission

Mission: The Mission of the NWATA Student Senate is to provide leadership and direction for the students in the district, provide efficient communication between the student leaders of the district and the students, increase student involvement to better fulfill the needs of the students, while providing an opportunity to gain experience and develop leadership skills.

Article III - Affiliation

Section I: The NWATA Student Senate will operate according to the NWATA Student Senate By-Laws and Policies and Procedures.

Article IV - Membership

Section I: All NWATA Student Senators must be enrolled in a currently accredited or in the process of accreditation Athletic Training Program (professional or post professional) in District Ten.

Section II: All NWATA Student Senators must be an active member of the National Athletic Trainers’ Association (NATA).

Article V – Members

Section I: The Student Senate will be made up of senators, officers, and a senate mentor.

1. The Student Senate Mentor oversees all functions of the Student Senate and is appointed by the NWATA District Director and approved by the board of directors.
2. The Student Senate Officers will be the students holding the positions of Student President, Student Vice President, Secretary, and the National Athletic Trainers’ Association Student Leadership Committee District Representative.
3. The Student Senator is a one year term filled by one Athletic Training Student from each Athletic Training Program (ATP).

Section II: There may be one or more Student Senate Officer(s) and one Student Senator from the same ATP.

Section III: If any of the members are unable to fulfill their duties at any time during the year long term, they must find a replacement that is approved by the Student President and Senate Mentor. If a Student Senator is unable to attend 3 conference calls without any communication, contact will be made with the student's Program Director to request another Student Senator to fulfill the duties.

Article VI – Number of NWATA Student Senators

Section I: There will only be one Student Senator from each accredited ATP in the district.

Section II: If an ATP chooses not to have a Student Senator their position will remain unfilled for the year. This position may not be assumed by another ATP. An ATP may not have more than one Student Senator.

1. If an ATP does not have a Student Senator, that institution will not have representation during meetings of the Athletic Training Student Senate.

Article VII – Selection of NWATA Student Senators

Section I: Each Student Senator will serve a one year term beginning after the Annual NWATA District 10 Meeting and Clinical Symposium in March and ending after next the Annual NWATA District 10 Meeting and Clinical Symposium.

Section II: Selection of a Student Senator will be up to the Program Director at each ATP. The position of Student Senator must be filled by the Annual NWATA District 10 Meeting and clinical Symposium in March.

Section III: An individual may hold the position of Student Senator for more than one term.

Article VIII – Selection of NWATA Student Officers

Section I: Each Student Officer will serve a one year term beginning after the Annual NWATA District 10 Meeting and Clinical Symposium in March and ending after next the Annual NWATA District 10 Meeting and Clinical Symposium.

Section II: Students enrolled in an accredited ATP program within District 10 will be eligible to apply for the Student Officer positions. Students must have a minimum of a 3.0 cumulative GPA and would serve in this role in the second year in their program. (Students can apply for this role in the first year in their program, however can only serve as a second or third year in their program.)

Section III: Selection of Student Officers will occur during the Student Senate Meeting occurring at the Annual NWATA District 10 Meeting and Clinical Symposium in March. Voting will occur during the meeting, each current Senator and current Student Officer will be allowed a single vote for each position. Selection will be based on the majority.

Section IV: An individual may hold the position of Student Officer for more than one term.

Section V: The application process for Student Officers includes, a letter of application and goals for the position, current resume, and two letters of recommendation.

Article IX – Amendments or Modification

Section I: Amendments to this document may be proposed by any active member of the Student Senate. This document may be amended at any time to suit the needs of the current Student Senate.

1. In order to pass any decision made or amend the by-laws there must be a majority of the active Student Senate present to constitute a quorum. The majority of the quorum must vote in favor for any matter voted upon to pass.

2. Once a proposed amendment is passed, the current Student President must update the NWATA Student Senate By-Laws and Policies and Procedures.

Policies and Procedures

I. Role of the Student Senate Officers

a. President

- i. Represent the students of District 10.
- ii. Frequent interaction with the Senate Mentor.
- iii. All events and decisions must be pre-approved by the Senate Mentor.
- iv. Correspond with each of the program directors in the district and assist them in the selection of a Student Senator.
- v. Manage the NWATA Student Symposium
 1. Screen and select student presenters for the NWATA Student Symposium at the up-coming district meeting.
 2. Work with district and local organizers to provide and set up all audio/visual needs for presenters at the NWATA Student Symposium (within budget limitations).
 3. Compile and edit all presenters' outlines for printing of final program.
- vi. Work with Senate Mentor to select NWATA Student Symposium participants and officiate the day of the event. Some of the required tasks include:
 1. Introduce speakers and moderate the NWATA Student Symposium.
 2. Monitor time limits of presentations and ensure timely progress of program.
- vii. Attend the Executive Board meeting and Committee Chairs meeting during the Annual NWATA District 10 Meeting and Clinical Symposium.
- viii. Preside over the Student Senate Meeting during the Annual NWATA District 10 Meeting and Clinical Symposium.
- ix. Submit information to the District 10 Secretary about student activities, if requested.

- x. Preside over meetings and monthly conference calls (typically held on the 1st Sunday of each month).
 - xi. Assist the Student Senate Mentor to ensure the duties of the Student Senate are being carried out.
 - xii. Provide information for the Student Senator to pass on to their respective program directors and fellow athletic training students.
 - xiii. Update members of the senate on important information regarding student programming at the Annual District 10 Meeting and Clinical Symposium.
 - xiv. Relay information received from the senators to the Senate Mentor.
 - xv. Update the NWATA Student Senate By-Laws and Policies and Procedures.
- b. Vice President
- i. Represent the students of District 10.
 - ii. Organize and moderate the keynote speaker.
 - iii. All events and decisions must be pre-approved by the Senate Mentor.
 - iv. Correspond with each of the program directors in the district and assist them in the selection of a Student Senator.
 - v. Attend the Annual NWATA District 10 Meeting and Clinical Symposium.
 - vi. Manage the keynote speaker
 - 1. Select keynote speaker and manage their appearance.
 - vii. Work with Senate Mentor to select NWATA Student Symposium participants and officiate the day of the event. Some of the required tasks include:
 - 1. Introduce speakers and moderate the NWATA Student Symposium.
 - 2. Monitor time limits of presentations and ensure timely progress of program.
 - viii. Participate in meetings and monthly conference calls (typically held on the 1st Sunday of each month).
 - ix. Assist the Student Senate Mentor to ensure the duties of the Student Senate are being carried out.
 - x. Provide information for the Student Senator to pass on to their respective program directors and fellow athletic training students.
 - xi. Update members of the senate on important information regarding student programming at the Annual District 10 Meeting and Clinical Symposium.
 - xii. Relay information received from the senators to the Senate Mentor.
- c. Secretary
- i. Participate in meetings and monthly conference calls (typically held on the 1st Sunday of each month).
 - ii. Record Athletic Training Student Senate meeting minutes.
 - iii. Record duties delegated to members of the senate.
 - iv. Attend the Annual NWATA District 10 Meeting and Clinical Symposium
 - v. Work with Senate Mentor to select NWATA Student Symposium participants and officiate the day of the event. Some of the required tasks include:
 - 1. Introduce speakers and moderate the NWATA Student Symposium.

2. Monitor time limits of presentations and ensure timely progress of program.
 - vi. Communicate with the President, Vice President, and Senate Mentor to create a finalized list of duties discussed at the Senate Meeting.
 - vii. Provide the finalized list of duties to every member of the senate to ensure all members are on the same page.
 - viii. Maintain and keep the NWATA student social media pages up to date.
- II. Responsibilities of the Student Senators
- a. Participate in meetings and conference calls.
 - b. Assist in the election of the NWATA Student President, Vice President and Secretary.
 - c. Assist the Student Officers in developing student programming.
 - d. Judge the presentations given at the NWATA Student Symposium.
 - e. Judge the poster presentations at the Annual NWATA District 10 Meeting and Clinical Symposium.
 - f. Actively participate and contribute to the NWATA Student Senate.
 - g. Represent the students of their respective Athletic Training Programs.
 - h. Relay information gathered from the senate meetings to their respective program director.
 - i. Inform their fellow athletic training students about any information gathered from the Student Senate meetings or officers that pertains to the students.
 - j. Provide information to the officers and to the senate mentor that is from the athletic training student's home institution.
 - k. Reply to all requests of the senate mentor and officers by the stated deadline.
 - l. Encourage students from their respective ATP to become involved in the profession.
- III. Responsibilities of the Student Senate Mentor
- a. Ensure the duties of the Student Senate are being carried out.
 - b. Check the progress and provide guidance to help the Student Senators complete their duties.

Amendments

Approved March 22, 2014 at NWATA Student Senate Meeting – Portland, OR

Approved March 27, 2015 at NWATA Student Senate Meeting – Spokane, WA

Approved March 12, 2021 at Virtual Student Senate Meeting – VIRTUAL.